



SOUTHWEST *United Industries, Inc.*

A FCC COMPANY

422 S. ST. LOUIS / TULSA, OK 74120
PHONE 918-587-4161 / FAX 918-582-6158

August 25, 2014

To: Southwest United Industries Aerospace Customers

Subject: Purchase Order Required Information

Following is a list of required information when submitting purchase orders to Southwest United Industries:

Prime or end user

Material type

Part condition (i.e. hardness, stress relieved, temper temperature)

Part number

- Revision
- Drawing number
- Drawing sheet number
- Applicable flag notes

Process Description

- Special notes regarding processing, handling or shipping

Specification

Certification requirements or expectation

Providing this information on each purchase order allows us to enter your orders and begin processing your parts more quickly. We are supported in this request by industry requirements; meaning we are audited to assure your needs are being serviced accurately and efficiently.

If you would like to discuss this policy please contact our Quality Manager or your Customer Service Representative. <http://www.swunited.com/contactus.htm>.

Regards,

Todd M. Addis
Quality Manager

Thank you for your help in improving our ability to provide you with a quality end product.